



BRAZOS VALLEY DETACHMENT #1391 June 6, 2019 Leadership Meeting Minutes

MARINE CORPS LEAGUE, Inc.
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Location: Rudy's, 504 Harvey Road, College Station, TX 77840

Officers Present:

Commandant, Benny Vallejo; Senior Vice Commandant, Doug Tennis; Junior Vice Commandant, Thorin Moser; Paymaster, Dave Sahm; Staff Judge Advocate, Roger Martinez; Adjutant / Web Sergeant: Ed Holcomb; Chaplain, Mary Jean Holcomb

Officers Absent:

Past Commandant, Keith Stephens; Sergeant at Arms, Don Hutchcraft; PAO/Historian, Misti Moser

Minutes from Meeting:

1. **Guest Speaker:** Monte Hargrave will provide a presentation on the services of Integrated Case Management for veterans at the June 10, 2019 meeting.
2. **MRE:**
 - a. Deadline for obtaining briskets (donation of \$100 per brisket) is June 28, 2019.
 - b. **Action Item:** Solicit donation for briskets at the June 10, 2019 meeting.
 - c. Need all hands at Rudy's from 0800 to 1000 on July 2, 2019 for brisket preparation and pickup.
 - d. Thorin Moser will meet with Rudy's to confirm the brisket preparation schedule and plans.
 - e. Action Item: Leadership Team needs a follow-up meeting on 6/25 to review plans and for Roger Martinez to place the HEB brisket order.
 - f. **Action Item:** Need volunteer with ice chest to deliver the briskets from the Tower-Point GE-HEB to Rudys on June 28, 2019. Roger Martinez will provide the pickup information.
 - g. We currently have 21 briskets ordered, 4 of which require payment.
3. **Chappell Hill Parade:**
 - a. **Action Item:** Confirm that the detachment wants to participate in the Chappell Hill 4th of July parade.
4. **Veterans Park:**
 - a. Veterans Park is selling bricks for the new Education Center for \$250 each. We may want to consider purchasing a brick for the detachment.
 - b. Personal purchases are also available.
 - c. Doug Tennis will bring the appropriate document to the next Leadership Meeting.

5. **Annual Dues:** Annual dues for those that are not life members are due to National by August 31, 2019.
 - a. **Action Item:** Dues payment need to occur at the June 10, 2019 detachment meeting.
 - b. The following August 12, 2019 detachment meeting is the last chance for payment before becoming delinquent.
 - c. **Note:** There is not a meeting in July.
6. **Memorial Day Events:**
 - a. Historically, the detachment has had membership participation in the placement of flags at Block 17 and 18 at the Bryan City Cemetery.
 - b. This was not done this year, which some members regretted.
 - c. Members participated ad hoc in the picking up of the flag on June 1, 2019 from the Bryan City Cemetery.
 - d. Traditionally, the detachment has had a representative at the Memorial Day ceremony alternately held at the American Legion or the VFW halls.
 - e. **Action Item:** Determine if the detachment wants to continue to support these activities.
7. **Wreaths Across America:**
 - a. **Action Item:** Determine if someone from the detachment will volunteer to serve as Master of Ceremony for the Wreath Across America event on December 14, 2019 at the Aggie Field of Honor.
 - b. Maj. General Ramirez is a potential speaker.
8. **New Member:** Induction of new member, Bud Oliver (0341 – 81mm mortars) is scheduled for the June 10, 2019.
 - a. We will **not** ask non-voting members to leave when the vote on membership occurs.
 - b. We will have the Sgt. of Arms take Bud Oliver out of the room during the vote.
9. **Tax 990 Review:** This review is due in May.
 - a. **Action Item:** David Sahm will contact Glenn Burnside to determine if this review has occurred. If not, what needs to be done to complete the required review.
10. **Golden Coral:** Some dissatisfaction has been voiced by members with the Golden Coral as the meeting location. There is a new BBQ restaurant being opened in College Station that Benny Vallejo will check into once it is complete.
11. **Detachment procedure notes:**
 - a. At least 3 officers must be present to have a meeting quorum.
 - b. The Benevolence Committee, headed by the Senior Vice Commandant, has up to \$200 that can be provided to needy Marines/FMF Navy Corpsmen during the year. More than that in a year must be approved by the membership.
 - c. The Leadership team as a unit can approve up to \$500 a year in pursuit of detachment needs. More than that in a year must be approved by the membership.
 - d. The District Junior Vice will notify the detachment Commandant of what documents/communications are required from the detachment when they are needed.
 - e. There is an annual report that is triggered by the District Junior Vice through a request to the detachment Commandant. Normally, that would have happened, but the request has not yet been received.

- f. Detachment Junior Vice Commandant will prepare and submit the Activity Report.
 - g. A review was made of the Officer and Staff Duties document during the meeting.
12. **Detachment Annual Activity Calendar:** A review was made of the Activity Calendar for remaining months of the year. The following are the results of the review:

Date	Activity	Notes
06/06/2019	Leadership Meeting	Detachment officers
06/10/2019	Detachment Meeting	Detachment members
06/18/2019	CBVVO Meeting	Ed Holcomb and Benny Vallejo
06/25/2019	MRE Donations deadline	Detachment members
06/27-30/2019	Department Conference	Detachment representatives
07/01/2019	MRE Preparation	Detachment members
07/04/2019	Chappell Hill Parade	Detachment members
07/16/2019	CBVVO Meeting	Ed Holcomb and Benny Vallejo
08/07/2019	Leadership Meeting	Detachment officers
08/12/2019	Detachment Meeting	Detachment members
08/20/2019	CBVVO Meeting	Ed Holcomb and Benny Vallejo
08/21/2019	TAMU Vet Camp	Ed Holcomb and Benny Vallejo
09/04/2019	Leadership Meeting	Detachment officers
09/09/2019	Detachment Meeting	Detachment members
09/17/2019	CBVVO Meeting	Ed Holcomb and Benny Vallejo
10/09/2019	Leadership Meeting	Detachment officers
10/14/2019	Detachment Meeting	Detachment members
10/15/2019	CBVVO Meeting	Ed Holcomb and Benny Vallejo
10/24-27/2019	Department Fall Conference	Detachment representatives
11/06/2019	Leadership Meeting	Detachment officers
11/09/2019	Navasota Veterans Parade	Detachment members
11/09/2019	Flag Placement	Detachment members
11/11/2019	Det. USMC Birthday Party	Detachment members
11/14/2019	Wreaths Across America	Selected members
11/15/2019	CBVVO Meeting	Ed Holcomb and Benny Vallejo
12/??/2019	Operation Seatback	Detachment members
12/??/2019	M*A*S*H Toy Drive	Detachment members
12/04/2019	Leadership Meeting	Detachment officers
12/??/2019	Det. Christmas Party	Detachment members
10/15/2019	CBVVO Meeting	Ed Holcomb and Benny Vallejo

13. Additional Detachment Activities:
- a. Fallen Marine Ceremony: Formal attire required. Performed as needed.
 - b. Annual Detachment Corporate Audit: Performed by Officers in May.
 - c. Annual Detachment tax submission: Performed by Paymaster and Commandant.